

501 W. Front Street
Boise ID 83702
law.cu-portland.edu



CONCORDIA UNIVERSITY
SCHOOL OF LAW

Submit to: Student Affairs
Ph: 208-639-5464
Fax: 208-639-5498

CHARACTER & FITNESS AMENDMENT FORM

Student Name	G Number
CU Email	

The following addendum addresses (please check box):

- An update to a previous response.
- An incident(s) that occurred after my admission.
- An incident that I did not disclose on my law school application.
- An incident that occurred after I enrolled in law school.

Character and Fitness Requirements and the specific Amendment Instructions are available on the next page. *Please attach a separate explanation in compliance with the Amendment Instructions.*

- I would like to request an interview with the Assistant Dean of Career Services and Student Affairs to discuss this amendment in person. *Please note, an interview may be required regardless of request.*

Student Signature _____ Date _____

The Assistant Dean of Career Services and Student Affairs will contact you if an interview is required or you will receive an email from the Student Records Coordinator to confirm that the addendum has been added to your student file.

Comments by Asst. Dean of Career Services and Student Affairs

Asst. Dean of Student Affairs Signature _____ Date _____
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<p>► Asst. Dean of Career Services and Student Affairs ► Student Records</p> <p><input type="checkbox"/> Interview Scheduled</p> <p><u>Student Records</u></p> <p><input type="checkbox"/> Verify student & Admin Signature</p> <p><input type="checkbox"/> Email student with confirmation that addendum has been added to Student File</p> <p><input type="checkbox"/> Scanned & Uploaded</p> <p><input type="checkbox"/> Filed & Recorded in Student File</p>
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CHARACTER & FITNESS REQUIREMENTS

Your official student file must remain current, including any changes in response to questions about your character and fitness for law school and the legal profession. Discrepancies discovered or failure to disclose information in this section could result in withdrawal of your offer of admission, dismissal after matriculation to the School of Law, or rejection of your application to take a state bar exam.

If your answer has changed to "yes" to any of the character and fitness questions due to incidents that occurred after your admission, or if you did not initially disclose any information related to one of these questions, a written addendum must be submitted immediately to the Office of Student Affairs.

Also, if further information to one of these questions becomes available while you are a law student at Concordia University, it is your responsibility to complete an updated addendum.

Finally, because character and fitness requirements vary by state, you are strongly advised to determine at the earliest opportunity the requirements for the state(s) in which you intend to practice. Detailed information can be found in the Comprehensive Guide to Bar Admissions, published by the National Conference of Bar Examiners (www.ncbex.org), or directly from the Bar jurisdiction(s) in question (www.ncbex.org or www.barexam.org).

AMENDMENT INSTRUCTIONS

1. Include your name and the question number(s) that is/are being addressed.
2. Include a full description statement of any and all incidents, including the date and location (city/state) of the incident, a full account of the outcome, including, when applicable, the location of the court with jurisdiction over said matter.
3. Include any factors you would like included when consideration is given to the incident in question such as age, circumstances leading to incident, etc.
4. If you did not initially disclose this incident and it occurred prior to the receipt of your offer of admission, please provide an explanation regarding why you did not initially disclose this information.

<p>1. Have you ever been cited, arrested, indicted for, or charged with any violation of criminal law? In answering this question, include all incidents as a juvenile or adult, no matter how minor the charge, whether guilty or not, whether exonerated or not, whether sentencing was withheld, excluding only non-moving traffic violations which resulted in a penalty not exceeding \$25. Criminal and/or juvenile matters that have been expunged must be included.</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>2. Are there any criminal charges pending or expected to be brought against you?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>3. Have you ever been subjected to disciplinary action by any school, college, or university above the high school level (such as reprimand, probation, or suspension) or are there any disciplinary charges or investigations pending or expected to be brought against you?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>4. Have you ever been terminated or subjected to disciplinary action by an employer?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>5. Have you ever, in any capacity, been a party to or named or described in any civil proceeding, action, or suit, including divorce, court case, bankruptcy, or administrative procedure?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>6. Have you at any time in the past ten (10) years, either individually or in association with others, been in default on or past due for more than sixty (60) days on any indebtedness, including student loans or those barred by a statute of limitation?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>7. Are there any facts not disclosed by your answers concerning your background, history, experience, or activities which may cause one to question your character, fitness, or ability to practice law?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes