



CONCORDIA UNIVERSITY  
SCHOOL OF LAW

**NOTICE OF APPEAL FORM**

Student Name:	G Number:
CU Email:	

**I am appealing a (CHECK One):**

- Academic Grievance Decision  
([STUDENT HANDBOOK §3.11.1](#))

Criteria: Appeal – Steps 4 – 6: Academic Grievance Decision

1. Error in application of appropriate policies and practices, and/or
2. Infringement of the student's right to a fundamentally fair process.

- Academic Integrity Determination  
([STUDENT HANDBOOK §4](#))

Administrative Action Appeal Criteria (Student Handbook §4.10.1):

1. Sanctions too severe

Adjudication Appeal Criteria (Student Handbook §4.10.2):

1. Error(s) related to finding that a violation occurred, and/or
2. The sanctions imposed are too severe or inappropriate.

- Student Conduct Decision  
([STUDENT HANDBOOK §5.3.1](#))

Criteria: Appeal - Student Conduct Process (Student Handbook §5.3.4)

1. Standard procedures were not adhered to,
2. Unusual conditions or the addition of evidence or information, not available at the time of the initial conduct meeting, that would have influenced the outcome of the case, and/or
3. Sanctions are too severe

- For appeals of a decision rendered under the Civil Rights Equity Grievance Resolution process (see [STUDENT HANDBOOK §1.6.1](#)), please utilize the appeal procedure within the policy: <http://law.cu-portland.edu/student-services/title-ix-and-equity-compliance>
- For appeals related to Academic Dismissal ([STUDENT HANDBOOK §3.10.3](#)), no form is needed. Follow procedure outlined in the Student Handbook: <http://law.cu-portland.edu/student-services/student-policies-and-forms/student-handbook>.

The decision/resolution/determination I am appealing was made by: \_\_\_\_\_

I certify that I make this appeal in good faith and it is timely pursuant to the relevant appeal process. I have attached a statement/explanation of the grounds for my appeal related to the applicable appeal criteria. I have attached all documentation required for a valid appeal, including a copy of the prior written decision and all documents provided to the prior decision-making body.

Signature \_\_\_\_\_ Date \_\_\_\_\_

<p><b>Office of Applicable Appeal Officer ► Appeal Officer ► Student Records</b></p> <p><input type="checkbox"/> Complete Date Received &amp; Date to Complete</p> <p><u>Appeal Officer</u></p> <p><input type="checkbox"/> Review Appeal (Request meeting, if appropriate)</p> <p><input type="checkbox"/> Draft and Communicate Decision to Applicable Parties</p> <p><u>Student Records</u></p> <p><input type="checkbox"/> File Decision</p>	<p><b>DATE Received:</b> _____</p> <p><b>DATE to Complete:</b> _____</p> <p>(See applicable Student Handbook Provision)</p>
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