



**PRIOR APPROVAL TO TRANSFER IN CREDIT FOR NON-LAW GRADUATE LEVEL COURSES**  
**STUDENT HANDBOOK §3.5.2**

Student Name	G Number
Phone	Concordia email

**I am requesting pre-approval to transfer in the following non-law graduate level courses from:**

University Name:			
Regionally accredited? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Course Name	Course Number	Term Dates	Course Description Attached
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes

Pursuant to Student Handbook 3.5.2 (check all):

- I have a cumulative Concordia Law GPA above a 2.8 and have achieved 30 law credits.
- I have attached an Addendum that explains how the courses above:
  1. are related to your course of law study,
  2. do not duplicate courses offered by the School of Law, and
  3. do not duplicate other graduate coursework I have completed.
- I am in compliance with the Employment Policy (Student Handbook 3.1.5) and Course Loads and Overloads (Student Handbook 3.2) for the applicable term(s)
- This request is submitted 30 days prior to the start of the non-law course(s) above.

I understand that credit(s) for the approved course(s) will be granted only if I receive a grade of 3.0 ("B") or higher. The course(s) will be recorded on the law transcript with a grade of Pass. A maximum of six (6) non-law graduate level credits may be transferred into the Juris Doctor program at Concordia Law.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Associate Dean of Academics \_\_\_\_\_ Date \_\_\_\_\_

If all requirements/policies/provisions are met, the following course(s) are **APPROVED** to transfer:


**Student Records**

- EM student notification form received
- Scanned  File & record in Student File